

Standard Operating Procedure

SOP Number: **02-18-5875**
Service: **Research**
Operating Section: **IACUC**
Unit: **LUC/HSD**
Title: **IACUC Charge and Responsibilities**

Purpose:

To define the role of the IACUC

Procedure:

- 1) Review (at least once every 6 months) the research facility's program for humane care and use of animals using USDA regulations/NIH Guide, institutional policies, and other relevant material(s) as a basis.
- 2) Inspect (at least once every 6 months) all of the animal facilities including animal study areas and satellite facilities using USDA Regulations/NIH Guide, institutional policies and other relevant materials.
- 3) Prepare reports of IACUC evaluations and submit the reports to the Institutional Official.
- 4) Review and investigate concerns involving the care and use of animals at the institution resulting from public complaints and from reports of perceived non-compliance received from facility personnel or employees.
- 5) Make recommendations to the Institutional Official regarding any aspect of the research facility's animal care and use program, facilities, or personnel training.
- 6) Review and approve, require modifications, or withhold approval of those components of proposed activities related to the humane care and use of animals.
- 7) Review and approve, require modifications, or withhold approval of proposed significant changes regarding the humane care and use of animals in ongoing activities.
- 8) Suspend an activity involving animals when necessary; take corrective action and prepare appropriate reports to the institutional official, funding sources and other regulatory agencies.

Responsible Official Signature		Date	
QA Signature		Date	
Version #2	Effective Date	Supersedes #1	Original Date 7/23/08